

ADMINISTRATIVE - INTERNAL USE ONLY

015-82-746

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Proposed Revisions of <input type="text"/> Recruitment and Appointment, and <input type="text"/> Office of Personnel (Jobs #9913 and #9914)				Office	
FROM: James H. McDonald Acting Deputy Director for Administration 7D24 Headquarters Building		EXTENSION <input type="text"/>	NO. <input type="text"/>		
			DATE 24 SEP 1982		
TO: (Officer designation, room number, and building)		DATE RECEIVED FORWARDED		OFFICER'S INITIALS	
1. <i>WHL</i> Executive Director		27 SEP 1982		<i>JS</i>	
2. Acting DCI		9/27		<i>J</i>	
3.					
4.					
5. DDA Registry		28 Sept. '82		<i>Dave</i>	
6.					
7. RCD 1105 Ames Building					
8.					
9.					
10.		38 1-2			
11.					
12.					
13.					
14.					
15.					

These revisions of and initiated by the Office of Personnel, are forwarded for approval. The revisions provide up-to-date policy on designation of shortage categories and appointment travel.

The proposals were circulated to the following for information and comment; none offered any comments that affected the revisions as presented:

Executive Director
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
General Counsel
Inspector General
Comptroller

DDA offices:
Office of Finance
Office of Medical Services

In addition, the Senate Select Committee on Intelligence and the House Permanent Select Committee on Intelligence have reviewed and concurred on these proposed revisions of regulations as required by the Intelligence Authorization Act for FY 1982.

The Office of General Counsel has provided legal concurrence on both regulations. RCD considers no further coordination necessary.

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82-2284

HQ. INSTRUCTION SHEET

STAT

REMOVE			INSERT			EXPLANATION
REG. NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
		8/14/80				<div> is added concerning designation of shortage category positions and appointment travel. The regulation also is revised to update organizational titles. The Acting Director of Central Intelligence approved this revision on </div>
Arrows in the page margin show the locations of the changes described above.						

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PERSONNEL



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12. RECRUITMENT AND APPOINTMENT

SYNOPSIS. No change.

a and b. No change.

c. RECRUITMENT

(1) and (2) No change.

(3) The Director of Personnel, in consultation with appropriate Operating Officials, determines the positions or families of positions to be designated as shortage category for the purpose of approving travel at Government expense from the place of residence to the first duty post in CONUS. Designation of shortage category positions will be limited to those where substantial evidence exists that the qualifications required for such positions are so unique, competitive, or difficult to locate that efforts to fill present or projected

Agency requirements are significantly hampered



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No further changes.

/S/ John N. McMahon

John N. McMahon
Acting Director of Central Intelligence

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NOTE: Throughout this regulation, all references to Director/Office of Personnel Policy, Planning, and Management will be changed to Director/Office of Personnel.

HQ. INSTRUCTION SHEET

REMOVE			INSERT			EXPLANATION
REG. NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
		11/9/81				<div> <div></div> <p>has been revised to add an additional function of the Director of Personnel. This function is stated in paragraph f(2)(c). Former paragraphs (c) through (t) have been redesignated (d) through (u).</p> <p>The Acting Director of Central Intelligence approved this revision on</p> </div>
<p>Arrows in the page margin show the locations of the changes described above.</p>						

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ORGANIZATION



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f. OFFICE OF PERSONNEL

(1) No change.

(2) FUNCTIONS. The Director of Personnel shall:

(a) and (b) No change.

(c) Determine the positions or families of positions

→ to be designated as shortage category.

(d) through (u) No change.

(Formerly (c)
through (t))

/S/ John N. McMahon

John N. McMahon
Acting Director of Central Intelligence

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SUBJECT: Proposed Revisions of [] Recruitment and Appointment,
and [], Office of Personnel (Jobs #9913 and 9914)

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RCD [] (17 Sept 82)
Distribution:

STAT

Orig - A/DCI
Executive Director
ER
DDA Subject
DDA Chrono
RCD Subject
RCD Chrono

ADMINISTRATIVE - INTERNAL USE ONLY

OIS Registry
82-798

DD/A Registry
82-2357

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
Proposed [] Announcement of Appointment to Key Position -
Office of the Director (Job #135)

FROM: []
Chief, Regulations Control Division
1105 Ames Building

EXTENSION [] NO. []
DATE 30 SEP 1982

TO: (Officer designation, room number, and building)

	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. []	9/30		BK	This headquarters notice, forwarded for approval, announces the appointment of []
2. []				
3. EO/DDA	30 SEP 1982	30 SEP 1982	AM	as Director, Intelligence Community Staff.
4. A/DDA		30 SEP 1982	2	The Office of the Director, Intelligence Community Staff, has advised RCD that the appointment was approved by the DCI.
5.				
6.				DD/A REGISTRY FILE: 38 1-2
7.				
8. DDA Registry				
9. RCD 1105 Ames Building				
10.				
11.				
12.				
13.				
14.				
15.				

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ROUTING AND RECORD SHEET

OIS 82-798

SUBJECT: (Optional) Announcement of Appointment to Key Position -
Proposed Office of the Director (Job #135)

FROM: James H. McDonald
Acting DDA
7D-18 Hqs.

EXTENSION

NO.

DDA 82-2357

DATE

TO: (Officer Designation, room number, and
building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)

1. EXDIR
7D-55 Hqs.

This Headquarters Notice,
forwarded for your approval,
announces the appointment of

2.

as Director, Intelligence
Community Staff.

3. Acting DCI
7D-60 Hqs.

The Office of the Director,
Intelligence Community Staff
has advised RCD that the appoint-
ment was approved by the DCI.

4.

5.

6.

7. DDA Registry
7D-18 Hqs.

8.

9. RCD
1105 Ames Bldg.

10.

11.

12.

13.

14.

15.

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82-2357

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(This notice is NOT to be filed in Agency
manuals. Please destroy after reading.)

PERSONNEL

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ANNOUNCEMENT OF APPOINTMENT TO KEY POSITION
OFFICE OF THE DIRECTOR

[redacted] is appointed Director,
Intelligence Community Staff, effective 4 October 1982, vice

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[redacted] resigned.

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John N. McMahon
Acting Director of Central Intelligence

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ANNOUNCEMENT OF APPOINTMENT TO KEY POSITION - O/DCI

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Distribution:

Orig - DCI
1 - DDCI
1 - EXDIR
1 - ER
1 - DDA Subject
1 - DDA Chrono
1 - RCD Subject
1 - RCD Chrono

RCD [] (30Sep82)

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Date
17 SEP 1982

ROUTING AND TRANSMIT SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DD/OIS	<i>[Signature]</i>	9/17
2. D/OIS	<i>[Signature]</i>	
3. EO/DDA	<i>[Signature]</i>	21 SEP 1982
4. A/DDA	<i>[Signature]</i>	24 SEP 1982
B.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

Agency/Post)	Room No.—Bldg.
Chief, Regulations Control Division	1105 Ames
	Phone No.

5041-102

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